

## All Japan High School Forum 2022

### Examples of Errors Occurred in Preparing Presentation Materials

This document provides examples of errors that have occurred when presentation materials were submitted and may be useful for your final check to ensure that they are in accordance with "Guidelines for Preparing Presentation Materials."

#### 1) Material Used for the Presentation (in English)

- No school number/ school name is shown on the title page.
- Names of individual students are shown on the title page.
- Names of individual students are identified from images in the material (screenshots from online meetings, name plates in students photos, etc.).
- In a PDF format, a part of the content is hidden or not visible.
- There are duplicate pages in the material.
- Copyrighted materials are used without obtaining a license agreement (newspaper articles, characters, etc.).
- The original file is not converted into PDF file.
- There are spelling errors.

#### 2) Video Data of Students Giving a Presentation (4 minutes or less, in English)

- Duration exceeds 4 minutes and 00 seconds (video display time exceeds 4 minutes and 00 seconds).
- Students giving a presentation introduced their names.
- Data capacity exceeds the limit (500MB).
- Voices are hard to be heard.

#### 3) Outline of the Presentation (both in Japanese and English)

- There are spelling errors.
- The file is in PDF format, not in doc or docx format.
- The number of words exceeds the limit.